

**URBAN RENEWAL AGENCY BOARD MEETING MINUTES
MAY 14, 2018**

0:00 **DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, MAY 14, 2018**

CONVENED The meeting convened at 6:46 p.m. with Chair Figley presiding.

ROLL CALL

Chair Figley	Present
Member Schaub	Present
Member Lonergan	Absent
Member Carney	Present
Member Morris	Present
Member Ellsworth	Present
Member Serratos	Present

Staff Present: Assistant City Administrator Row, City Attorney Shields, Police Chief Ferraris, Public Works Director Liljequist, Finance Director Montoya, Community Development Director Kerr, Building Official Cuno, Deputy Chief Pilcher, Lieutenant Millican, Communications Coordinator Horton, Executive/Legal Assistant Basargin

0:00 **CONSENT AGENDA**

A. Urban Renewal Agency minutes of April 23, 2018.

Ellsworth/Schaub ... adopt the Consent Agenda. The motion passed unanimously.

URG 2018-03: 375 N. FIRST STREET (DOUG WELLS/WOODBURN RADIATOR AND GLASS)

Morris/Ellsworth... approve the Building Improvements Program Grant Application from Doug Wells/Woodburn Radiator and Glass for \$20,500; 50% of the overall cost of the roof replacement/improvements (\$41,000) on the property located at 375 N. First Street. The motion passed unanimously.

URG 2018-04: 514 N. PACIFIC HIGHWAY (JAVIER SALAZAR/JAVI'S FURNITURE)

Schaub/Ellsworth... approve the Building Improvements Program Grant Application from Javier Salazar/Javi's Furniture \$50,000; 50% of the overall cost of the construction of additional warehouse space (\$192,000) on the property located at 514 N. Pacific Highway. The motion passed unanimously.

ADJOURNMENT

Morris/Schaub... meeting be adjourned. The motion passed unanimously. The meeting adjourned at 6:53 p.m.

APPROVED _____
KATHRYN FIGLEY, CHAIR

ATTEST _____
Heather Pierson, City Recorder
City of Woodburn, Oregon



Agenda Item

June 11, 2018

TO: Woodburn Urban Renewal Agency Chair and Board through City Administrator

FROM: Sandra Montoya, Finance Director

SUBJECT: **Fiscal Year (FY) 2018-2019 Woodburn Urban Renewal Agency Budget Adoption**

RECOMMENDATION:

Conduct a public hearing to consider the budget as approved by the Budget Committee, and upon completion of the hearing, approve the resolution adopting the budget and capital improvement plan, making appropriations, and imposing taxes for FY 2018-19.

BACKGROUND:

On April 28, 2018, the Woodburn Urban Renewal Agency (URA) Budget Committee approved the proposed FY 2018-19 Woodburn Urban Renewal Agency Budget. A financial summary of the Budget Committee's approved budget and a notice of the budget hearing before the Woodburn URA Board were published in the *Woodburn Independent* on Wednesday, May 30, 2018, in accordance with Oregon Local Budget Law (ORS 294.438).

DISCUSSION:

Under Oregon Budget Law (ORS 294.456) the URA Board may modify the Budget Committee's approved budget by an amount not to exceed \$5,000 or 10% of a fund's expenditures, whichever is greater, without publishing a notice of a second budget hearing. The Finance Department is proposing adoption of the budget as approved by the Budget Committee.

FINANCIAL IMPACT:

The resolution adopts the FY 2018-2019 annual budget of \$5,515,000.

Agenda Item Review: City Administrator ___x___ City Attorney ___x___ Finance ___x___

WOODBURN URBAN RENEWAL AGENCY RESOLUTION NO. 2018-01

A RESOLUTION ADOPTING THE CITY OF WOODBURN URBAN RENEWAL BUDGET FOR THE FISCAL YEAR (FY) 2018-2019; MAKING BUDGET APPROPRIATIONS; AND IMPOSING THE TAXES

WHEREAS, the Woodburn Urban Renewal Agency Budget Committee met and approved the Proposed Budget on April 28, 2018; and

WHEREAS, the Notice of Budget Hearing and Financial Summary were published in the *Woodburn Independent* on May 30, 2018 as required by ORS 294.438; and

WHEREAS, a public hearing was held on June 11, 2018; **NOW, THEREFORE**,

THE WOODBURN URBAN RENEWAL AGENCY RESOLVES AS FOLLOWS:

Section 1. The Woodburn Urban Renewal Agency Board adopts the budget for the fiscal year 2018-19 in the sum of \$5,515,000. A copy of the budget document is now on file at City Hall, 270 Montgomery Street, Woodburn, Oregon.

Section 2. The amounts for the fiscal year beginning July 1, 2018 and for the purposes shown below are hereby appropriated as follows:

Urban Renewal Fund	
Personnel Services	\$ 140,180
Materials & Services	229,930
Capital Outlay	4,945,000
Contingency	<u>199,890</u>
Total Appropriations	\$ 5,515,000
Unappropriated & Reserves	\$ -
Total Budget	<u>\$ 5,515,000</u>

Section 3. Pursuant to Article IX (Finance) Section 1c (Financing Redevelopment and Urban Renewal Projects) of the Oregon Constitution and ORS Chapter 457, the Woodburn Urban Renewal District, as an "Option 1" urban renewal agency, authorizes certification to the Marion County

Assessor for the Woodburn Urban Renewal Agency Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Article IX, Section 1c of the Oregon Constitution with none of this amount to be raised by a special levy.

Approved as to Form: _____
City Attorney Date

APPROVED: _____
Kathryn Figley, Mayor

Passed by the Council _____
Submitted to the Mayor _____
Approved by the Mayor _____
Filed in the Office of the Recorder _____

ATTEST: _____
Heather Pierson, City Recorder
City of Woodburn, Oregon