

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

AUGUST 13, 2018 – 7:00 P.M.

KATHRYN FIGLEY, MAYOR  
JUAN SERRATOS, COUNCILOR WARD 1  
LISA ELLSWORTH, COUNCILOR WARD II  
ROBERT CARNEY, COUNCILOR WARD III  
SHARON SCHAUB, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ERIC MORRIS, COUNCILOR WARD VI

CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. CALL TO ORDER AND FLAG SALUTE
2. ROLL CALL
3. ANNOUNCEMENTS AND APPOINTMENTS

Announcements:

- A. The City Council meeting scheduled for August 27, 2018 has been cancelled. The next Council meeting will take place September 10, 2018.
- B. City Hall, the Library and transit service will be closed September 3, 2018 in observance of Labor Day. The Aquatic Center will be open normal hours.

Appointments:

None.

4. COMMUNITY/GOVERNMENT ORGANIZATIONS

None.

5. PROCLAMATIONS/PRESENTATIONS

Proclamations:

- A. Nan Oatney Day

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Presentations:

None.

6. COMMUNICATIONS

None.

7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

This facility is ADA accessible. If you need special accommodation, please contact the City Recorder at 503-980-6318 at least 24 hours prior to this meeting.

\*\*Habr a int rpretes disponibles para aqu llas personas que no hablan Ingl s, previo acuerdo.  
Comun quese al (503) 980-2485.\*\*

8. **CONSENT AGENDA** – *Items listed on the consent agenda are considered routine and may be adopted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of July 23, 2018** 2  
Recommended Action: Approve the minutes.
  
- B. **Liquor License/Change of Ownership Application for C&M Market** 4  
Recommended Action: The Woodburn City Council recommend that the OLCC approve the change of ownership of the C&M Market.
  
- C. **Liquor License/Change of Ownership Application for EZ Stop Grocery & Deli** 6  
Recommended Action: The Woodburn City Council recommend that the OLCC approve the change of ownership of the EZ Stop Grocery & Deli.
  
- D. **Building Activity for July 2018** 8  
Recommended Action: Receive the report.

9. **TABLED BUSINESS**

None.

10. **GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker’s card to the City Recorder prior to commencing this portion of the Council’s agenda. Comment time may be limited by Mayoral prerogative.*

- A. **Council Bill No. 3076 – An Ordinance Amending Woodburn Development Ordinance (WDO) Sections 1.02, 2.02, 2.06, 2.07, and 4.01.05 to allow for accessory dwelling units and certain affordable housing projects (LA 2018-02)** 9  
Recommended Action: Deliberate and consider adoption of the ordinance.
  
- B. **PUBLIC HEARING** 40  
**Annexation of Approximately 18 Acres of Territory Known as Brown Street Properties at 1490, 1550, & 1636 Brown St (ANX 2018-01)**
  
- C. **Council Bill No. 3077 – An Ordinance Annexing Approximately 18 Acres of Territory Known as Brown Street Properties into the City of Woodburn, Located at 1490, 1550, & 1636 Brown Street, Marion** 57

**County, Oregon**

Recommended Action: Adopt the ordinance.

- D. **Council Bill No. 3078 – An Ordinance Approving a Zoning Map Amendment on Approximately 18 Acres of Annexed Territory Known as Brown Street Properties, Located at 1490, 1550, & 1636 Brown Street, Marion County, Oregon as Residential Single Family (RS) Zoning District** **69**  
Recommended Action: Adopt the ordinance.
  
  - E. **Award a Contract for Administration of 457(b) and 401(a) Deferred Compensation Retirement Plans and Associated Services** **74**  
Recommended Action: That the Woodburn City Council, acting in its capacity as the Local Contract Review Board, award a Contract for administration of 457(b) and 401(a) deferred compensation retirement plans and associated services to ICMA-RC and authorize the City Administrator to sign the Agreement.
  
  - F. **Utility Assistance Program – Additional Funding** **81**  
Recommended Action: Authorize the distribution of an additional \$5,000 to Love INC of North Marion County (Love INC) for the continued administration of the City's utility assistance program.
  
  - G. **Municode Contract Award for Website Design Services** **83**  
Recommended Action: That the Woodburn City Council, acting in its capacity as the Local Contract Review Board, award a contract for website design services to Municipal Code Corporation dba Municode and authorize the City Administrator to sign the Agreement.
11. **PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*
- None.**
12. **CITY ADMINISTRATOR'S REPORT**
13. **MAYOR AND COUNCIL REPORTS**
14. **EXECUTIVE SESSION**

To consult with counsel concerning the legal rights and duties

of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).

To consider records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).

**15. ADJOURNMENT**